

PALOMAR POMERADO HEALTH  
BOARD OF DIRECTORS  
REGULAR MEETING AGENDA

POSTED  
2-2-05

Monday, February 7, 2005  
Open Session 5:30 p.m., with adjournment  
to Closed Session;  
Re-adjournment to Open Session: 6:30 p.m.

Palomar Medical Center  
Graybill Auditorium  
555 E. Valley Parkway  
Escondido, California

**OPEN SESSION commencing at 5:30 p.m. PMC Graybill Auditorium regarding:**

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS -** 30 min  
*pursuant to Government Code Section 54956.8*

*Property: San Marcos Ambulatory Care Center (SMACC),  
120 Craven Road, San Marcos, CA 92069*  
*Agency Negotiators: Michael Covert, CEO, PPH*  
*Negotiating Parties: Cal State University San Marcos and PPH*  
*Under Negotiation: Instruction to Negotiator will concern use of building including  
2<sup>nd</sup> Floor build-out  
- No anticipated action*

2. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS -** 30 min  
*pursuant to Government Code Section 54956.8*

*Property: Escondido Research & Technology Site (ERTC)*  
*Agency Negotiators: Bob Hemker, CFO, PPH*  
*Negotiating Parties: James McCann and Bob Hemker*  
*Under Negotiation: Instruction to Negotiator will concern Agency's interest  
in land options  
- No anticipated action*

**with immediate ADJOURNMENT TO CLOSED SESSION.**

**RE-ADJOURNMENT TO OPEN SESSION (for 6:30 p.m.)**

**Time Page**

**I. CALL TO ORDER**

**II. OPENING CEREMONY**

- A. Pledge of Allegiance  
B. Recitation - Chaplain Bill Hard  
C. Mission & Vision - Board Member

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*"The mission of Palomar Pomerado Health is to heal, comfort and  
promote health in the communities we serve."*

*"The vision of PPH is to be the health system of choice for patients,  
physicians and employees, recognized nationally for the highest quality  
of clinical care and access to comprehensive services."*

*"In observance of the ADA (American with Disabilities Act), please notify us at 858-675-5106,  
48 hours prior to the meeting so that we may provide reasonable accommodations"*

**III. PUBLIC COMMENTS**

(5 mins allowed per speaker with cumulative total of 15 min per group – for further details & policy see Request for Public Comment notices available in meeting room).

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**IV. \* MINUTES**

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Regular Board Meeting – January 17, 2005	1-11
Special Annual Board Self-Evaluation – December 15, 2004	12-20
Special Annual Board Performance Improvement – May 24, 2004	21-28
Special Board Vision Meeting – January 6, 2004	29-33

**V. \* APPROVAL OF AGENDA to accept the Consent Items as listed**

10

34-110

- A. Consolidated Financial Statements
- B. Revolving Fund Transfers/Disbursements – December, 2004
  - 1. Accounts Payable Invoices \$ 23,437,017.00
  - 2. Net Payroll 11,574,547.00
  - Total \$ 35,011,564.00
- C. Ratification of Paid Bills
- D. November and December 2004 and YTD FY 2005 Financial Report
- E. Physician Recruitment Agreement with Eric Malcolm Gross, M.D., E.N.T. in order to establish a private practice in Escondido – Term 1 Year Income Assistance; 2 Year Repayment/Forgiveness Period
- F. Annual Review of Finance Committee Bylaws & Position Description
- G. 2005 Finance Committee Meeting Dates

**VI. PRESENTATION**

- A. Environment of Care Annual Report  
- Kevin Matsukado, Director of Safety and Security

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**VII. REPORTS**

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**A. Medical Staffs**

- \* 1. Palomar Medical Center – James S. Otoshi, M.D.
  - a. Credentialing/Reappointments 111-117
  - b. Medical Staff Bylaws, Rules and Regulations 118-126
  - c. Performance Improvement Plan jointly submitted from PMC and Pomerado Medical Staff Executive Committees 127-139
- \* 2. Escondido Surgery Center – L. Richard Greenstein, M.D.
  - a. Credentialing/Reappointments 140
- \* 3. Pomerado Hospital – Paul E. Tornambe, M.D.
  - a. Credentialing/Reappointments 141

**B. Administrative**

- 1. President of Palomar Pomerado Health Foundation – G. Douglas Moir, M.D.
  - a. Update on PPHF Activities

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Verbal Report

*Asterisks indicate anticipated action;  
Action is not limited to those designated items.*

- |    |   |         |                      |
|----|---|---------|----------------------|
| 2. | <u>Chairman of the Board</u> – <i>Marcelo R. Rivera, M.D.</i>   | 10      | <i>Verbal Report</i> |
| a. | *Resolution No. 02.07.05(01)-02 Expressing Appreciation to Director Alan W. Larson, M.D., former PPH Board Chairman | 142-144 |                      |
| b. | *Resolution No. 02.07.05(02)-03 Expressing Appreciation to Michael D. Berger, M.D., former PPH Board Member         | 145-146 |                      |
| c. | Premier Governance Conference Jan 24-26 report  |         |                      |
| 3. | <u>President and CEO</u> – <i>Michael H. Covert</i>   | 10      | <i>Verbal Report</i> |
| a. | Values in Action Award – January 2005   |         |                      |
| b. | 1 <sup>st</sup> Qtr Leadership in Action Award – January 2005   |         |                      |
| c. | “The PPH Way” Educational Meeting with Dr. Nash January 22  |         |                      |
| d. | Baldrige Gap Analysis Educational Meeting February 3  |         |                      |
| e. | AHA/Washington Meeting  |         |                      |

**VIII. INFORMATION ITEMS** *(Discussion by exception only)*

- |    |  |                       |         |
|----|--|-----------------------|---------|
| A. | Annual Review of PPH HR Committee Bylaws   | } Human Resources     | 147     |
| B. | Diabetes Health Screening  | } Human Resources     | 148     |
| C. | 2005 HR Committee Meeting Dates  | } Human Resources     | 149     |
| D. | Annual Review of PPH Community Relations Committee Bylaws and 2005 Community Relations Committee Meeting Dates | } Community Relations | 150     |
| E. | Media Update   | } Community Relations | 151     |
| F. | Community Outreach Update  | } Community Relations | 152     |
| G. | Hospital Campus and System Marketing Update  | } Community Relations | 153     |
| H. | Monthly Reports of Marketing/Public Relations; HealthSource and Community Outreach                             | } Community Relations | 154     |
| I. | Women’s Services Business Plan   | } Strategic Planning  | 155-156 |
| J. | 2005 Strategic Planning Committee Meeting Dates  | } Strategic Planning  | 157     |
| K. | Annual Review of PPH Strategic Planning Committee Bylaws   | } Strategic Planning  | 158     |
| L. | FY '05 Goal Status Update  | } Strategic Planning  | 159-160 |
| M. | 2005 Board Governance Committee Meeting Dates  | } Governance          | 161-162 |
| N. | Review of Board Member Position Description  | } Governance          | 163-164 |
| O. | PPH Policies Review/Update   | } Governance          | 165     |
| P. | Potential Succession Policy  | } Governance          | 166     |
| Q. | Legislative/Governmental Relations Update  | } Governance          | 167     |
| R. | PPH Website Architecture Update  | } Governance          | 168-169 |
| S. | 2005 Board Quality Review Committee Meeting Dates  | } Quality Review      | 170     |
| T. | Annual Review of PPH Quality Review Committee Bylaws   | } Quality Review      | 171     |
| U. | Status of Internal Audit Committee and 2005 Meeting Dates  | } Internal Audit      | 172-173 |

**IX. COMMITTEE REPORTS** – *for Finance Committee see under Consent Items*

- |    |  |    |     |
|----|--|----|-----|
| A. | <u>Human Resources Committee</u> – <i>Nancy L. Bassett, RN, MBA, Chairperson</i> | 10 |     |
| *  | 1. Approval: Pension Plan  |    | 174 |

*Asterisks indicate anticipated action;  
Action is not limited to those designated items.*

- B. **Governance Committee** – *Linda C. Greer, RN, Chairperson* 10
- \* 1. Approval: Annual Review of PPH Governance Committee Bylaws re: Revision to Non-Voting Membership for inclusion in Bylaws 175-176
  - \* 2. Approval: Addition to Facilities and Grounds Committee Membership for inclusion in Bylaws re: Executive Committee recommendation for an appointed physician (Non-Voting capacity) 177-179
  - \* 3. Approval: Determination of consensus for 2005 Monthly Board Education Schedule for day of week, and time period 180
- C. **Finance Committee** – *T. E. Kleiter, Chairman* 10
- \* 1. Approval: Negotiated Outpatient Services Pavilion Development Agreement with Pacific Medical Buildings 181-203
  - \* 2. Approval: Policy, Procedures and Guidelines for Formation of the Citizens' Oversight Committee, accompanying membership application, and seating deadline of June 30, 2005. **Deadline for submission of application to be determined by the Board of Directors.** 204-214

X. **BOARD MEMBER COMMENTS/AGENDA ITEMS FOR NEXT MONTH**

XI. **FINAL ADJOURNMENT**

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