

**Governance Committee  
Board Policies Review/Update**

**TO:** Governance Committee

**DATE:** November 15, 2005

**FROM:** Christine Meaney for Jim Neal, Director,  
Corporate Compliance and Integrity

**BACKGROUND:** In order to bring PPH policies up to date, and to continue review on a tri-annual basis, revisions to all policies are being made. Those policies that have been reviewed/updated, are being brought to the Committee on a regular basis to ensure this is accomplished. Following Governance Committee and Board approval, policies will then be input online into the Lucidoc program.

The latest segment for review was recently distributed by Jim Neal, Compliance Officer, to the three Board Committee members requesting input, and from whom input has been received.

**BUDGET IMPACT:** None

**STAFF  
RECOMMENDATION:** Review and Approval requested

**COMMITTEE QUESTIONS:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**

**Governance Committee  
Draft Succession Planning Policy**

**TO:** Governance Committee

**DATE:** November 15, 2005

**FROM:** Michael Covert, CEO

**BY:** Christine Meaney, Secretary to Governance Committee

**BACKGROUND:** Following prior request of the Committee, a draft Succession Planning Policy prepared by the CEO together with CEO/Skills/Development Plan will be presented to the Committee for consideration and are *attached for review*.

**BUDGET IMPACT:** None

**STAFF  
RECOMMENDATION:** Discussion/Potential action

**COMMITTEE QUESTIONS:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**

**Governance Committee  
Potential Draft Sale of PPH Assets Policy**

**TO:** Governance Committee

**DATE:** November 15, 2005

**FROM:** Michael Covert, CEO

**BY:** Christine Meaney, Secretary to Governance Committee

**BACKGROUND:** Following prior request of the Committee, the potential for a draft Sale of PPH Assets Policy for discussion.

**BUDGET IMPACT:** None

**STAFF  
RECOMMENDATION:** Discussion

**COMMITTEE QUESTIONS:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**

**Governance Committee  
Annual Review of PPH Bylaws**

**TO:** Governance Committee

**DATE:** November 15, 2005

**FROM:** Christine Meaney for Jim Neal, Director,  
Corporate Compliance and Integrity

**BACKGROUND:** In keeping with an annual review of PPH Bylaws, the Amended and Restated Bylaws (2005 Revision), including redlined copy, are *attached for review and potential action.*

**BUDGET IMPACT:** None

**STAFF  
RECOMMENDATION:** Review and Approval requested

**COMMITTEE QUESTIONS:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**

**Governance Committee**  
**Potential PPHF Representation on PPH Board Committees**

**TO:** Governance Committee

**DATE:** November 15, 2005

**FROM:** Michael Covert, CEO

**BY:** Christine Meaney, Secretary to Governance Committee

**BACKGROUND:** In follow up to the possibility of PPHF representation on PPH Board Committees, a verbal update is anticipated.

**BUDGET IMPACT:** None

**STAFF  
RECOMMENDATION:** Information/Discussion

**COMMITTEE QUESTIONS:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**

**Governance Committee  
Legislative/Governmental Relations Update**

**TO:** Governance Committee

**DATE:** November 15, 2005

**FROM:** Christine Meaney, Secretary to Governance Committee

**BACKGROUND:** So that regular information may be provided to this committee, Gustavo Friederichsen, Chief Marketing and Communication Officer, will provide an update on legislative/governmental issues.

**BUDGET IMPACT:** None

**STAFF  
RECOMMENDATION:** Information/Discussion

**COMMITTEE QUESTIONS:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**

**Governance Committee  
Summation for 2005**

**TO:** Governance Committee

**DATE:** November 15, 2005

**FROM:** Michael Covert, CEO

**BY:** Christine Meaney, Secretary to Governance Committee

**BACKGROUND:** The Committee may wish to briefly discuss the year in terms of what the Governance Committee has achieved, or failed to achieve during 2005.

**BUDGET IMPACT:** None

**STAFF  
RECOMMENDATION:** Information

**COMMITTEE QUESTIONS:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**

**Governance Committee**  
**Tentative Date/Time/Location of Next Meeting**

**TO:** Governance Committee

**DATE:** November 15, 2005

**FROM:** Christine Meaney, Secretary to Governance Committee

**BACKGROUND:** The Committee is requested to possibly determine a tentative date/time/location for the next Governance Committee meeting, bearing in mind that January, 2006 may see a change in Committee membership. However, so as to obtain a calendared date at this point, the next meeting is suggested for:  
*Tuesday, January 10, 2006 from 10 am – Noon at PMC Café Conference Room for which that meeting room has been reserved.*

**BUDGET IMPACT:** None

**STAFF  
RECOMMENDATION:** Potential action

**COMMITTEE QUESTIONS:**

**COMMITTEE RECOMMENDATION:**

**Motion:**

**Individual Action:**

**Information:**

**Required Time:**