

Palomar Pomerado Health

Facilities and Grounds Board Committee

Monday – May 11, 2009
12:15 p.m. – 1:45 p.m.

Palomar Medical Center
555 E. Valley Parkway, Escondido
Graybill Auditorium – Back half

~ **Box Lunch for Committee Members and Invited Guests Only**
in Meeting Room at 11:45 a.m. ~

A G E N D A - REVISED

Call To Order

- Public Comments
- *Approval of Minutes – April 13, 2009

MINS PAGE

Education Session - N/A

1	Project Updates – Information Only	Mike Shanahan	70	1
	• PMC-West Hospital Construction Progress & Procurement Update			
	• Pomerado Hospital Construction Progress Update			
	• Satellite Updates			
	• “House” Construction Projects Update			
2	Action Item			
	• Delegation of Signature Authority	Mike Shanahan	15	2-3
3	* Date/Time/Location of Next Meeting & Advanced Calendar	Mike Shanahan	5	4
	June 8, 2009–12:15 p.m., Innovation – Conf Rms B & C			

ADJOURNMENT

Distribution:

Marcelo Rivera, M.D. Chairman	Jerry Kaufman, MA. PT.	Bob Hemker, CFO
T.E. Kleiter	Alan Larson, M.D.	Gary Libak, R.N.
Bruce Krider, M.A.	Michael Covert, CEO	
Nancy Bassett, R.N., M.B.A., Alternate	David Tam, M.D., CAO	Nicole Dennis, Board Secretary
Linda Greer	Michael Shanahan, Dir Fac Planning	Pam Carner, F&G Secretary

NOTE: Asterisks indicate anticipated action; action is not limited to those designated items.

“In observance of the ADA, Americans with Disabilities Act, please notify us at (858) 675-5583, forty-eight hours prior to meeting so that we may provide reasonable accommodations”.

Project Updates

TO: PPH Facilities and Grounds Committee

MEETING DATE: Monday, May 11, 2009

FROM: Michael Shanahan, Director – Facilities, Planning & Development
Palomar Pomerado Health

Background: Michael Shanahan will provide update information on the status of the following projects for Palomar Pomerado Health:

- PMC-West Hospital Construction Progress & Procurement Update
- Pomerado Hospital Construction Progress Update
- Satellite Updates
- “House” Construction Projects Update

Budget Impact: None

Staff Recommendation: Informational Only

Committee Questions:

COMMITTEE RECOMMENDATION:

Motion:

Individual Action:

Information: X

Required Time: 70 minutes

Delegation of Signature Authority

TO: PPH Facilities and Grounds Committee

MEETING DATE: Monday May 11, 2009

FROM: Michael Shanahan, Director Facilities, Planning and Development

Background: Refer to attached letter from Michael Covert

Budget Impact: None

Staff Recommendation: Approve

Committee Questions:

COMMITTEE RECOMMENDATION:

Motion:

Individual Action: X

Information:

Required Time: 15 minutes

Date: April 14, 2009

To: Michael Covert, President & CEO
From: David A. Tam, CAO, Pomerado

Subj: Delegation of Expenditure and Requisition Approval Authority
Ref: PPH Lucidoc FIN-12 (Rev 2)

In an effort to streamline and expedite the execution process for certain construction-related change orders, it is necessary that several senior members of the PPH Facilities and Construction Team have the ability to approved emergent and urgent change orders when presented by contractors doing business with PPH on approved and CIP funded projects.

As per Lucidoc document FIN-12, titled Expenditure and Requisition Approval Authority, Section III, sub-paragraph (G), I respectfully request that the following positions be granted delegated authority to approve expenditures and requisitions under \$100,000 for transactions involving Change Orders involving construction projects already approved and funded through an existing CIP project:

- a. Director, Facilities Planning & Development – Mike Shanahan
- b. Senior Project Manager OSHPD Expeditor – Bob Elster

As per Lucidoc document FIN-12, titled Expenditure and Requisition Approval Authority, Section III, sub-paragraph (G), I respectfully request that the following positions be granted delegated authority to approve expenditures and requisitions under \$50,000 for transactions involving Change Orders involving construction projects already approved and funded through an existing CIP project:

- c. Manager, Facilities Master Plan – Clark Ward

All such change orders approved under this delegated authority will be presented to the Board Facilities and Grounds Subcommittee at their next meeting for their acceptance.

Please let me know if you have any questions regarding this request. Should you approve, I respectfully request your signature below so that I may move forward and prepare letters to the individuals in those positions granting delegation authority.

Respectfully,



David A Tam, MD MBA FACHE



Approved

Michael H. Covert, President & CEO

**FACILITIES & GROUNDS
BOARD SUB-COMMITTEE**

**2009 MEETING SCHEDULE
*12:15 PM -1:45 PM**

LOCATION ROTATES; SEE CHART BELOW

ATTENDEES:

Marcelo Rivera, M.D. – Chairman	Michael Covert, CEO	Gary Libak, R.N.
T.E. Kleiter	David Tam, M.D. CAO	Linda Greer – copy only
Bruce Krider, M.A.	Bob Hemker, CFO	
Nancy Bassett, R.N., M.B.A., Alternate	Mike Shanahan, Dir Fac Planning	Pamela Carner, Scribe

DATE 2009	TIME	LOCATION	CHAIR
February 9	12:15 – 1:45	Innovation – B&C	Marcelo Rivera
March 9	12:15 – 1:45	Innovation – B&C	Marcelo Rivera
April 13	12:15 – 1:45	PMC – back ½ of Graybill	Marcelo Rivera
May 11	12:15 – 1:45	PMC – back ½ of Graybill	Marcelo Rivera
June 8	12:15 – 1:45	Innovation – B&C	Marcelo Rivera
July 13	12:15 – 1:45	Innovation – B&C	Marcelo Rivera
August 10	12:15 – 1:45	PMC – back ½ of Graybill	Marcelo Rivera
September 14	12:15 – 1:45	PMC – back ½ of Graybill	Marcelo Rivera
October 12	12:15 – 1:45	Innovation – B&C	Marcelo Rivera
November 9	12:15 – 1:45	Innovation – B&C	Marcelo Rivera
December 14	12:15 – 1:45	PMC – back ½ of Graybill	Marcelo Rivera
2010			
TBD	12:15 – 1:45	TBD	Marcelo Rivera

* Box lunch provided for committee members and invited guests @ 11:45.